

Addendum to the NASM Handbook 2003-2004

National Association of Schools of Music
December 2004

The following amendments were approved by the NASM Board of Directors and by the NASM Membership on November 19 and 21, 2004, respectively.

This *Addendum* must be used in conjunction with the standards and guidelines published in the *NASM Handbook 2003-2004* and the *Addendum to the NASM Handbook 2003-2004—December 2003*, until publication of the 2005-2006 edition of the *Handbook*, projected for February 2005.

RULES OF PRACTICE AND PROCEDURE

NASM Handbook 2003-2004 – page 39

**Article VII. Procedures for Reviewing Complaints Directed Against Member
Institutions of the National Association of Schools of Music
Introductory Paragraph**

Revise third sentence of introductory paragraph as follows:

The Association assumes no responsibility for adjudicating isolated individual grievances, nor will it act as a court of appeals in matters of student admission, retention, and dismissal; granting or transfer of credits; grades and other evaluations; scholarship awards; fees; disciplinary matters; collective bargaining; faculty appointments and dismissals; or similar matters.

NASM Handbook 2003-2004 – pages 40 and 41-42

**Article VII. Procedures for Reviewing Complaints Directed Against Member
Institutions of the National Association of Schools of Music**

Section 1. Non-Compliance with the Code of Ethics (*page 40*)

Section 2. Non-Compliance with the Standards of the Association (*pages 41-42*)

Revise Sections 1.B. and 2.B. (revision of current last sentence, and adding a new sentence) as follows:

B. The Executive Director provides written acknowledgement of the Association's receipt of the complaint and requests of the complainant whatever additional information is deemed necessary. If a matter has not been pursued through the proper channels of appeal within the institution, the complainant is advised to follow this course of action. The Executive Director of NASM, at his or her sole discretion, shall determine whether the complaint or any portion thereof is within the scope or jurisdiction of the Association, and shall so inform the complainant. A complaint shall not fall within the jurisdiction of NASM unless the Executive Director, at his or her sole discretion, determines that it raises issues that are potentially directly relevant to an institution's accreditation status.

STANDARDS FOR BACCALAUREATE AND GRADUATE DEGREE-GRANTING INSTITUTIONS AND PROGRAMS

NASM Handbook 2003-2004 – page 78

IV. Policies Regarding the Application of Baccalaureate Standards

C. Areas of Emphasis

Add after last sentence:

Normally, in order to designate an area of emphasis, course work in the area of emphasis occupies at least 10% of the total curriculum.

NASM Handbook 2003-2004 – page 109

XIV. Doctoral Degrees in Music

Revise second sentence as follows (the edited text is in bold type):

Doctoral degrees in music are intended for those planning to work at the most advanced academic and professional levels of musical endeavor. Students admitted to doctoral study are expected to achieve **competencies that enable them to function consistent with their specializations as musicians, as scholars, and as teachers** who can communicate effectively both orally and in written form. The artist diploma may be more appropriate than the doctoral degree for the student seeking total concentration in performance and/or composition at the post-master's level.

NASM Handbook 2003-2004 – page 110

XIV. Doctoral Degrees in Music

Replace last “§” in paragraph 2 with the following:

§ Research skills appropriate to the area of study as determined by the institution, such as computer programming, including web-design language(s), statistics, foreign languages, non-traditional notation systems, and so forth.

NASM Handbook 2003-2004 – page 199

Appendix I.F

V. Standards for Baccalaureate Degree Programs Combining Studies in Music and Electrical Engineering

C. Bachelor of Music with Emphasis in Electrical Engineering

3. Facilities and Equipment

Revise as follows:

3. Facilities and Equipment. In addition to the appropriate facilities for music study, students must have appropriate engineering-related laboratory equipment commensurate with the content requirements of the program.

Appendix I.F

V. Standards for Baccalaureate Degree Programs Combining Studies in Music and Electrical Engineering

D. Bachelor of Music with Emphasis in Sound Recording Technology

3. Facilities and Equipment

Revise entire section as follows:

- 3. Facilities and Equipment.** In addition to the appropriate facilities for music study and laboratory equipment to support the engineering component, the institution shall maintain a professional recording studio for instructional purposes commensurate with the content requirements of the program and with current professional circumstances.

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