

Name of Institution: \_\_\_\_\_

NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC

**2016-2017 Affirmation Statement**

**This document, along with the 2016-2017 *Accreditation Audit*, is part of the official accreditation record of the institution. The requested information is collected to ensure attention to and compliance with current federal regulations.**

This questionnaire should be completed in its entirety and signed by a designated representative of the institution. Failure to return the 2016-2017 *Affirmation Statement* will result in a review of the institution's accreditation status (see NASM *Handbook 2015-16*, Bylaws, Article I, Section 4.B.).

1. With regard to the institution's curricular offerings in music, the institution affirms that, as of the execution date of this statement: *(Please note: no individual degree/program should be listed under more than one category [1.a., 1. b., or 1.c.] below. Please answer all [1.a., 1.b., and 1.c.]*)

a. The NASM Commission has reviewed, approved, and NASM is listing by level, major, and area of emphasis (if applicable) all degree- and non-degree-granting programs offered and published by the institution that currently have students enrolled in them *(Please check only one of the following two boxes.)*.

Yes  No

If *No* has been checked, please identify and list below any such degree(s)/program(s) and affirm by signature below that the degree(s)/program(s) so identified will be submitted for Plan Approval or Plan Approval and Final Approval for Listing by the published deadline for consideration at the next Commission meeting (see NASM *Handbook 2015-16*, Rules of Practice and Procedure, Part II, Article I., Section 3. Curricular Requirements).

b. The institution has submitted to NASM for Commission review any/all new institution-approved degree- and non-degree-granting programs by level, major, and area of emphasis (if applicable) planned to be offered by the institution *(Please check only one of the following three boxes.)*.

Yes  No

There are no new planned degree(s)/program(s) at this time.

If *No* has been checked, please identify and list below any degree(s)/program(s) not yet submitted to the NASM Commission for Plan Approval, and affirm by signature below that the degree(s)/program(s) so identified will be submitted for Plan Approval by the published deadline for consideration at the next Commission meeting (see NASM *Handbook 2015-16*, Rules of Practice and Procedure, Part II, Article VI. New Curricula: Plan Approval and Final Approval for Listing).

c. The institution has submitted to NASM for Commission review any/all institution-approved substantial changes that will be made to existing NASM-approved degree- and non-degree-granting programs *(Please check only one of the following three boxes.)*.

Yes  No

There are no substantial changes to curricula planned at this time.

If *No* has been checked, please identify and list below any degree(s)/program(s) slated for substantial change which have not yet been submitted to the NASM Commission for Substantive Change, and affirm by signature below that the degree(s)/program(s) so identified will be submitted for Substantive Change by the published deadline for consideration at the next Commission meeting (see NASM *Handbook 2015-16*, Rules of Practice and Procedure, Part II, Article V. Substantive Change).

*(Should questions arise, please consult NASM staff for guidance regarding modifications or events that constitute Substantive Change.)*

Name of Institution: \_\_\_\_\_

2. With respect to the institution's operational activities concerning the music program, the institution affirms that, as of the execution date of this statement: *(Please answer all [2.a., 2.b.(1), 2b.(2), 2b.(3), 2b.(4), and 2b.(5)].)*

a. The institution has submitted to the NASM Commission for review any/all substantive changes to operating capabilities, conditions, systems, or fundamental administrative structures that occurred during the 2015-2016 academic year, or that are projected to occur during the 2016-2017 academic year *(Please check only one of the following three boxes.)*.

Yes  No

There have been no substantive changes made or planned with regard to operational activities.

If *No* has been checked, please indicate below the nature of the substantive changes which have not yet been submitted to the NASM Commission for review, and affirm by signature below that the information so identified will be submitted for Substantive Change by the published deadline for consideration at the next Commission meeting (see *NASM Handbook 2015-16*, Rules of Practice and Procedure, Part II, Article V. Substantive Change).

*(Should questions arise, please consult NASM staff for guidance regarding modifications or events that constitute Substantive Change.)*

b. The institution affirms that there have been no changes of a substantive nature in the last 12 months, and that as of the execution date of this *Affirmation Statement*, no substantive changes are expected in the next 12 months that would compromise its ability to continue doing any of the following consistent with NASM standards: *(For each of the items (1) through (5), please check only one of the two boxes provided.)*

(1) Fulfill its fundamental purposes as an institution or in the field of music.

No changes  Changes

(2) Maintain the basic overall financial viability or operational integrity of the institution or the music unit.

No changes  Changes

(3) Continue delivering the music programs or courses of study offered in its academic catalog.

No changes  Changes

(4) Provide basic resources and maintain safe facilities.

No changes  Changes

(5) Publish accurate, clearly stated, and current information about its curricular programs, their purposes, requirements, and achievements.

No changes  Changes

If *Changes* has been checked, please indicate the nature of the substantive change(s) below and affirm by signature below that, if required, an application for Substantive Change will be submitted by the published deadline for consideration at the next Commission meeting (see *NASM Handbook 2015-16*, Rules of Practice and Procedure, Part II, Article V. Substantive Change).

*(Should questions arise, please consult NASM staff for guidance regarding modifications or events that constitute Substantive Change.)*

With regard to the questions above, if either *No* or *Changes* has been checked, for each instance, please provide information as requested using the space below (*Please indicate which question is addressed by using its number, such as 1.b. Please ensure that the materials listed below are submitted by the published deadline for consideration at the next Commission meeting. Additional pages may be attached to this questionnaire as necessary.*).

**Please Note: Commission materials should not be submitted with this form and are not due by the July 1, 2016 *Affirmation Statement* deadline.**

<i>Item Number</i>	<i>Description</i>	<i>Deadline</i>
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**By signing this document, I attest that the information submitted herein or attached to this *Affirmation Statement* is true to the best of my knowledge and belief.**

_____ Printed Name and Title of Reporting Officer	_____ Signature of Reporting Officer	_____ Date
_____ Printed Name of Institution	_____ Street Address	
_____ City, State, Zip Code, Country	_____ Telephone (include area code)	_____ Email Address

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**Please return completed and signed document by email or mail no later than July 1, 2016 to:**

**Jenny Kuhlmann  
National Association of Schools of Music  
11250 Roger Bacon Drive, Suite 21  
Reston, Virginia 20190  
[jkuhlmann@arts-accredit.org](mailto:jkuhlmann@arts-accredit.org)**