

REGISTRATION FORM—INVOICE
NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC
NINETY-SECOND ANNUAL MEETING
Omni Dallas Hotel – Dallas, Texas
November 18 – 22, 2016

A separate registration form and fee are required for each attendee.
 Hotel reservations must be made directly with the Omni Dallas Hotel.

Registration for NASM Pre-Meeting Workshops and the Annual Meeting will close at 5:00 p.m. EDT on Friday, October 21, 2016. The list of attendees provided in meeting packets will contain only the names of individuals who have registered by October 21. After that date, registration may be accomplished on site at the Omni Dallas Hotel, beginning at 10:00 a.m. on Friday, November 18.

REGISTRANT'S NAME _____

TITLE _____ DEPARTMENT/UNIT _____

INSTITUTION/AFFILIATION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ TELEPHONE _____

VOTING DESIGNATION: *(check only one)*

- Official Voting Representative of a Member Institution
- Alternate Voting Representative of a Member Institution
- Non-Voting Attendee

NEWCOMER:

- First-Time Attendee

MEETING FEES:

PRE-MEETING WORKSHOPS (FRIDAY, NOVEMBER 18 AND SATURDAY, NOVEMBER 19) *(optional)*

Please consult the schedule before registering for more than one NASM pre-meeting workshop. Two- and full-day workshops include refreshments and a boxed lunch.

- New Music Administrators in Higher Education *(Friday, 2:00 p.m. – 5:00 p.m. and Saturday, 8:15 a.m. – 3:45 p.m.)* **\$ 140.00**
- Creating Effective Format A Self-Studies *(Friday, 3:30 p.m. – 5:30 p.m. and Saturday, 8:30 a.m. – 3:45 p.m.)* **\$ 115.00**
- Roundtable for Assistant Directors/Associate Deans *(Saturday, 9:00 a.m. – 3:45 p.m.)* **\$ 100.00**
- Fundraising *(Saturday, 9:00 a.m. – 3:45 p.m.)* **\$ 100.00**
- Community and Two-Year Colleges *(Saturday, 1:00 p.m. – 3:45 p.m.)* **N/C**

ANNUAL MEETING (FRIDAY, NOVEMBER 18 – TUESDAY, NOVEMBER 22)

- Annual Meeting **\$ 210.00**
- Additional charge for on-site registration *(if applicable)* **\$ 25.00**
- Orientation for Music Executives New to NASM *(Saturday, 4:00 p.m. – 5:30 p.m.)* **N/C**

Total _____

SPOUSE/GUEST RECEPTION:

- My spouse/guest will attend the Reception for Spouses/Guests *(Sunday, 11:00 a.m. – 12:00 noon)*.

If checked, please provide his/her full name: _____

PAYMENT:

- Charge \$_____ to my credit card *(Visa, MasterCard, or American Express)*: Number: _____ Exp. Date: _____
- A check made payable to NASM is enclosed.
- I will call the National Office (703-437-0700 ext. 118) before October 21 with my credit card information. *(Note: If credit card information is not received within 7 days, NASM will send an invoice for the amount due.)*

If returned by mail, email, or facsimile, completed registration form must be received by October 21, 2016.

Mail to: 11250 Roger Bacon Drive, Suite 21 Reston, VA 20190 – Email: jkuhlmann@arts-accredit.org — Facsimile: 703-437-6312

NASM's Federal Tax I.D. Number is 42 6063572

For attendees who must register on site, please bring a completed registration form to expedite the process.