

REGISTRATION FORM—INVOICE
NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC
NINETY-EIGHTH ANNUAL MEETING
Hyatt Regency St. Louis at The Arch
November 18 – 22, 2022

A separate registration form and fee are required for each attendee.
Hotel reservations must be made directly with the Hyatt Regency St. Louis at The Arch.

Registration for NASM Pre-Meeting Workshops and the Annual Meeting will close at 5:00 p.m. EDT on Friday, October 28, 2022. The list of attendees provided to registrants will contain only the names of individuals who have registered by October 28. After that date, registration for all events may be accomplished on-site at the Hyatt Regency St. Louis at The Arch, beginning at 10:00 a.m. on Friday, November 18.

REGISTRANT'S NAME _____
TITLE _____ DEPARTMENT/UNIT _____
INSTITUTION/AFFILIATION _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
EMAIL _____ TELEPHONE _____

VOTING DESIGNATION: *(check only one)*

- Official Voting Representative of a Member Institution
- Alternate Voting Representative of a Member Institution
- Non-Voting Attendee

NEWCOMER:

- First-Time Attendee at an NASM Annual Meeting

ANNUAL MEETING PROGRAM MATERIALS:

(NASM will be offering its 2022 Pre- and Annual Meeting materials in both electronic app and hardcopy formats. Please choose only one of the following.)

- I prefer to receive NASM Annual Meeting materials in hardcopy.
- I prefer to receive NASM Annual Meeting materials through use of the app.

MEETING FEES:

PRE-MEETING WORKSHOPS (FRIDAY, NOVEMBER 18 AND SATURDAY, NOVEMBER 19) *(optional)*

Please consult the schedule before registering for more than one NASM pre-meeting workshop. Two- and full-day workshops include refreshments and a box lunch.

- New Music Administrators in Higher Education *(Friday, 2:00 p.m.–5:00 p.m. and Saturday, 8:15 a.m.–3:45 p.m.)* \$ 140.00
- The NASM Handbook: Working with the National Standards and Guidelines *(Friday, 3:30 p.m.–5:30 p.m.)* N/C
- Creating Effective Format A Self-Studies *(Saturday, 8:15 a.m.–3:45 p.m.)* \$ 100.00
- Roundtable for Assistant Directors/Associate Deans *(Saturday, 9:00 a.m.–3:45 p.m.)* \$ 100.00
- Community and Two-Year Colleges: Preparing for Comprehensive Accreditation Reviews *(Saturday, 1:15 p.m.–3:45 p.m.)* N/C
- Non-Degree-Granting Institutions: An Open Conversation *(Saturday, 1:15 p.m.–3:45 p.m.)* N/C

ANNUAL MEETING (SATURDAY, NOVEMBER 19 – TUESDAY, NOVEMBER 22)

- Annual Meeting \$ 210.00
- Additional charge for on-site registration *(if applicable)* \$ 25.00
- Orientation for Music Executives New to NASM *(Saturday, 4:00 p.m.–5:00 p.m.)* N/C
- Workshop: Specific Procedures for NASM Evaluation *(Tuesday, 8:00 a.m.–12:00 p.m.; includes a box lunch)* N/C

Total _____

SPOUSE/GUEST RECEPTION:

- My spouse/guest will attend the Reception for Spouses/Guests *(Sunday, 10:45 a.m.–11:45 a.m.)*
If checked, please provide his/her full name: _____

PAYMENT:

- Charge \$ _____ to my credit card *(Visa, MasterCard, or American Express):*
Number: _____ Exp. Date: _____
- A check made payable to NASM is enclosed.
- I will call the National Office (703-437-0700 ext. 118) before Friday, October 28 with my credit card information. *(Note: If credit card information is not received within 7 days, NASM will send an invoice for the amount due.)*

If returned by mail, email, or facsimile, a completed registration form must be received by October 28, 2022.

Mail to: 11250 Roger Bacon Drive, Suite 21 Reston, VA 20190 — Email: sblakely@arts-accredit.org — Facsimile: (703) 437-6312

NASM's Federal Tax I.D. Number is 42 6063572

If registering on-site, please bring a completed registration form to expedite the process.